



To all Customers and Business partners

Aldershot 17<sup>th</sup> March 2020

**Novel Coronavirus (Covid-19) – communication**

Dear Sir or Madam,

As you have probably already gathered from the news, the effects of the Novel Coronavirus are touching now all locations in the world.

The health and safety of people (customers, suppliers, general public and JAE employee) is the number one priority for us and we are following the situation hour by hour. In JAE we are making efforts to fulfil our business commitments but we also need to follow government/state restrictions.

As far as the supply chain implications are concerned, JAE has been monitoring the overall situation from early February and been taking counter measures in close cooperation with our factories and suppliers.

In the case of urgent questions, please contact your JAE Customer Service or Sales contact.

Best Regards

A handwritten signature in black ink, appearing to read 'W. Oyamada', written in a cursive style.

W.Oyamada  
Managing Director, JAE Europe Limited